

Comprehensive Vascular and Endovascular Care

Title of Policy: Vein ablation Procedure No Show / Cancellation Policy
Effective Date: January 1, 2018 Reviewed: August 27, 2021
Purpose: Efficient Scheduling

Cancellations

We would like to thank you for being a patient in our office. We value all of our patients and strive to provide the best care possible in the most comfortable setting. Please understand that when we schedule your appointment, we are reserving time for your particular needs. We kindly ask that if you must change your procedure date, please give us at least 48 hours' notice. This courtesy makes it possible to give your reserved time to another patient who would like it. We know that your time is valuable. When your appointment is made, a room is reserved, your records are prepared, and special instruments and staff are prepared for your visit. Except in the case of an emergency treatment for another patient, you can expect us to be running on schedule. When you are unable to keep an appointment, we ask that you cancel at least 48 hours in advance. When this is not possible, call as soon as you can so that another patient can be scheduled at your appointment time.

There will be a \$100.00 charge for a missed or canceled appointment if not done within 48 hours. Insurance will not cover charges for no show or late cancellation fees. The \$100.00 charge is in addition to any other charges you may have incurred. No refunds will be given. Repeated rescheduling of your procedure outside of the 48 hour time frame may result in your physician sending a letter discharging you from the practice.

Patient Name

Patient Signature

Date